01 How to: Block and unblock websites using the Netsweeper filtering platform

1

Navigate to

https://webadmin.schoolsbroadband.net/webadmin

Enter your login details that were provided to you by Schools Broadband at the point of your install.

Unable to locate your login details? Email **support@talk-straight.com** who will resend them for you.

2

Go to Policy Management

Your user groups will be listed under the policy templates.

Click on **Policy Manager** on the left hand side.

Select the desired policy. (These are the URLs and Keywords that you will see listed).

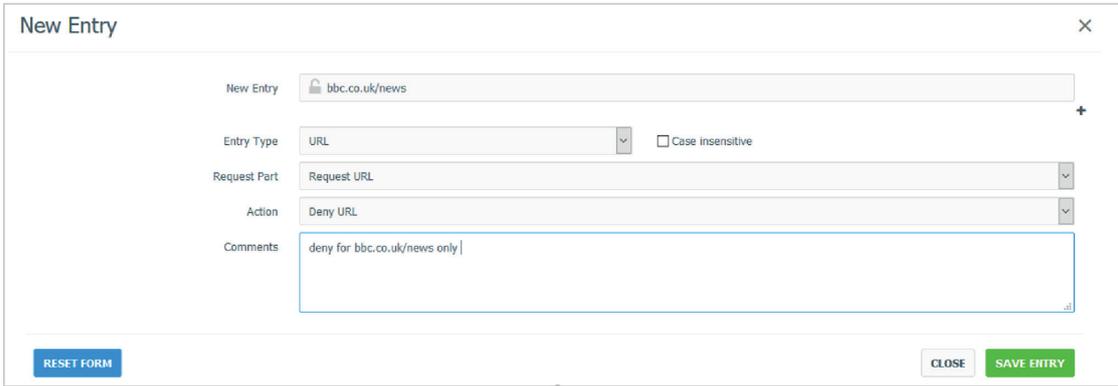Click the **URL/Keyword Local List** tab at the top.

3

Click New Entry

Enter the URL you wish to block/unblock in the **New Entry field** at the top e.g. bbc.co.uk/news.
You don't need to enter http:// or https:// at the beginning.

The below example will block just the news section of the BBC website, if you wanted to block the whole BBC website, just enter bbc.co.uk

Set the **Action** to "Allow URL" or "Deny URL" depending on your requirements
- Enter a comment if required - see example below
- Click **Save Entry**
- Ensure entry is added as desired.

New Entry ✕

New Entry	bbc.co.uk/news
	+
Entry Type	URL ▾ ☐ Case insensitive
Request Part	Request URL ▾
Action	Deny URL ▾
Comments	deny for bbc.co.uk/news only │

RESET FORM   CLOSE   SAVE ENTRY

4

To block or unblock a **key word**, click on the drop-down option in the **Entry Type** field. Enter the key word you wish to manipulate. Using the drop-down option choose the relevant action.

For further help please contact
01133 230 810
or email **technical.support@schoolsbroadband.co.uk**
Support line open 8.00am-6.00pm Mon-Fri

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