

01 How to: Block and unblock websites using the Netsweeper filtering platform

1

Navigate to

<https://webadmin.schoolsbroadband.net/webadmin>

Enter your login details that were provided to you by Schools Broadband at the point of your install.
Unable to locate your login details? Email support@talk-straight.com who will resend them for you.

2

Go to Policy Management

Your user groups will be listed under the policy templates.

Click on **Policy Manager** on the left hand side.

Select the desired policy. (These are the URLs and Keywords that you will see listed).

Click the **URL/Keyword Local List** tab at the top.

3

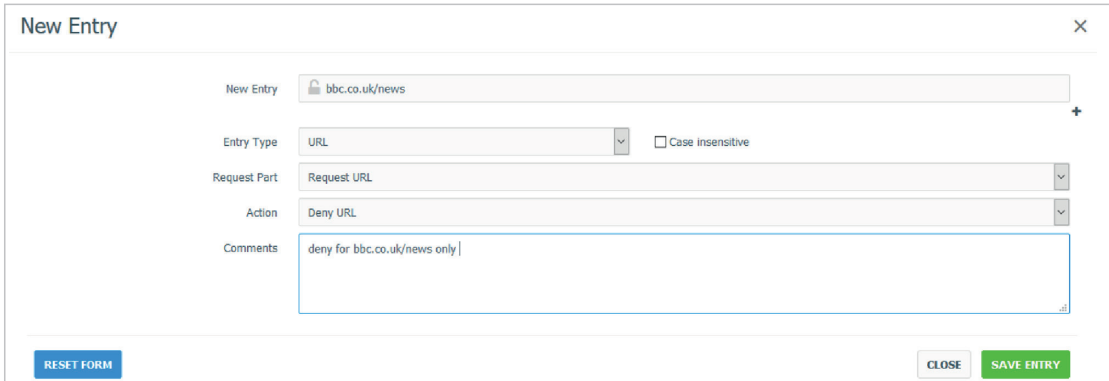
Click New Entry

Enter the URL you wish to block/unblock in the **New Entry field** at the top e.g. bbc.co.uk/news.
You don't need to enter <http://> or <https://> at the beginning.

The below example will block just the news section of the BBC website, if you wanted to block the whole BBC website, just enter bbc.co.uk

Set the **Action** to "Allow URL" or "Deny URL" depending on your requirements

- Enter a comment if required - see example below
- Click **Save Entry**
- Ensure entry is added as desired.



New Entry [X]

New Entry

Entry Type Case insensitive

Request Part

Action

Comments

4

To block or unblock a **key word**, click on the drop-down option in the **Entry Type** field. Enter the key word you wish to manipulate. Using the drop-down option choose the relevant action.